

Public Document Pack



Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax: (01304) 872453
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk
e-mail: democraticservices@dover.gov.uk

27 March 2020

Dear Councillor

NOTICE OF DELEGATED DECISION

Please find attached details of a decision taken by Mr Nadeem Aziz, Chief Executive (in consultation with the Chairman of the Council), to cancel the meeting of the Governance Committee on Thursday 19 March 2020 at 6.00pm.

As a non-Key Officer Decision, call-in does not apply (paragraph 18(a) of Part 4 (Rules of Procedure) of the Constitution).

Members of the public who require further information are asked to contact Rebecca Brough on 01304 872304 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink that reads "Rebecca". The signature is written in a cursive, flowing style.

Rebecca Brough
Democratic Services Manager

ENCL

1 **NOTICE OF DELEGATED DECISION (DD28) CANCELLATION OF MEETING OF THE GOVERNANCE COMMITTEE THURSDAY 19 MARCH 2020** (Page 2)

Decision Notice

Delegated Decision

Decision No:	DD28
Subject:	Cancellation of Meeting of the Governance Committee Thursday 19th March 2020 at 6.00 pm
Date of Decision:	19 March 2020
Notification Date:	19 March 2020
Implementation Date:	19 March 2020
Decision taken by:	Nadeem Aziz, Chief Executive (in consultation with the Chairman of the Council)
Delegated Authority:	Rule 26.2 of the Council Procedure Rules Contained in Part 4 of the Constitution of the Council
Decision Type:	Non – Executive Decision
Call-In to Apply?	No (<i>Call-in does not apply non-executive decisions</i>)
Classification:	UNRESTRICTED
Reason for the Decision:	To cancel this meeting of the Governance Committee in response to the escalating COVID 19 health crisis to protect the health of participants in the meeting and the public.
Decision:	To cancel the meeting of the Governnace Committee scheduled to be held on Thursday 19 March 2020 at 6.00pm.

1. **Consideration and Alternatives (*if applicable*)**
- 1.1 In the light of the escalating COVID 19 health crisis it is appropriate to cancel this meeting. The alternative of proceeding with the meeting and attempting to enforce social distancing is particularly difficult to manage and would not be consistent with the requirement of the government for people to stay at home.
2. **Any Conflicts of Interest Declared?**
- 2.1 None.
3. **Supporting Information (*as applicable*)**
- 3.1 None